

**Ancillary  
staff**

**Name of the College / Institute: H.B.T Medical College & Dr R.N.Cooper Hospital**

Unit	Post	Required	EXT.	DEF.
Central Record Section	Medical Record Officer	1	1	0
	Statistician	1	0	1
	Coding Clerks	4	2	2
	Recording Clerks	6	4	2
	Drafteries	2	1	1
	Peon	2	2	0
	Steno-Typist	1	1	0
Central Animal House	Veterinary Officer	1	0	1
	Animal Attendant	2	0	2
	Technicians for Animal Operation Room	1	0	1
	Sweepers	2	0	2
Central Library	Librarian with Degree in Lib. Sci.	1	1	0
	Deputy Librarian	1	0	1
	Documentalist	1	1	0
	Cataloguer	1	1	0
	Library Assistant	4	3	1
	Dafteries	2	1	1
	Peons	2	1	1
Central Photographic cum Audio Visual Unit	Photographer	1	1	0
	Artist Modelleor	1	0	1
	Dark Room assistant	1	0	1
	Audio Visual Technician	1	0	1
	Storekeeper cum Clerk	1	0	1
	Attendant	1	0	1
Medical Education Unit	Officer Incharge (Principal/Dean)	1	1	0
	Co-Ordinator (Head of Deptt. nominated by Principal / Dean)	1	1	0
	Faculty college faculty on part time basis.	8	8	0
	Supporting Staff:			
	Stenographer	1	0	1
	Computer Operator	1	0	1
Central Sterilization Services Dept.	Tech. in Audio Visual Photograph & Artist	2	0	2
	Matron	1	1	0
	Staff Nurse	4	2	2
	Technical Asst.	8	8	0
	Technician	8	8	0
	Ward Boy	8	1	7
Laundry	Sweeper	4	1	3
	Supervisor	2	Central Laundry	
	Dhobi/Washerman/woman Packer	12 12		
Blood Bank	Professor/Reader	1	0	1
	Lecturer	1	1	0
	Technician	6	6	0
	Lab Attendants	6	1	5
	Storekeepers	6	1	5
	Record Clerk	2	1	1
Central Casualty Service	Casualty Medical Officers	4	5	0
	Operation Theatre staff			
	Stretcher bearers	6	6	0
	Recept. cum Clerk	2	6	0
	Ward Boys	6	6	0
	Nursing and Para Medical staff	6	6	0
Central Workshop	Clinical staff for casualty beds		6	
	Superintendent who shall be qualified Engineer	1	3	0
	Senior Technician	4	4	0
	Junior Technicians	2	2	0
	Carpenter	1	0	1
	Black Smith	1	0	1
Attendants	4	4	0	

**Dr. SHAILESH C. MOHITE**

DEAN

H. B. T. MEDICAL COLLEGE &  
DR. R. N. COOPER HOSPITAL